

**County of Phillips
School District #12 A & B
Saco MT 59261
May 9, 2023
Minutes of the Regular Board Meeting**

CALL TO ORDER

Chairman Donni Linn called the meeting to order at 7:34 p.m. in the school library. Trustees present were Donni Linn, Joey Newby, Jay Yeska, Jason Beil and Aaron Albus. Administration present included Tanya Funk, Superintendent, Mandy Sunford, and Business Manager/District Clerk. Visitors present where Darlene Kolczak, Barry Malone, Heidi Pippin and Nicol Mavencamp.

RE-ORGANIZATION OF BOARD

Jason Beil, Jay Yeska, and Aaron Albus was sworn in as the newly elected Trustee's by Darlene Kolczak.

Supt. Funk asked for nominations for Board Chairman. A motion to nominate Donni Linn as Board Chairman was made by Joey Newby; seconded by Jay Yeska and passed unanimously.

Chairman Donni Linn asked for nominations for Vice Chair. A motion to nominate Jay Yeska as Vice Chairman was made by Jason Beil; seconded by Joey Newby and passed unanimously.

Chairman Donni Linn asked for Trustees to serve on the Transportation Committee. Joey Newby was appointed to the Transportation Committee.

Chairman Donni Linn asked for Trustees to serve on the Housing Committee. Jay Yeska was appointed to the Housing Committee.

Chairman Donni Linn asked for Trustees to serve on the Negotiation Committee. Jason Beil and Donni Linn were appointed to the Negotiation Committee.

Chairman Donni Linn asked for a Trustees to serve on the CO-OP Committee. Aaron Albus was appointed on the CO-OP committee.

A motion to appoint Mandy Sunford as District Clerk/Business Manager was made by Jay Yeska; seconded by Joey Newby and passed unanimously. The Certificate of Appointment of Clerk was executed by Darlene Kolczak.

CONSENT AGENDA

Minutes from the April 11, 2023 regular board meeting were read and claims were reviewed. A motion to approve the consent agenda, claims and student accounts was made by Jay Yeska; seconded by Joey Newby and passed unanimously

FINANCIAL INFORMATION.

None.

PUBLIC COMMENT

None.

OLD BUSINESS.

NEW BUSINESS

Approval of Extra-Curricular Assignments. A motion to approve the following extra-curricular assignments for the 2023-2024 SY as follows:

Head Girls Basketball	Amber Erickson
Athletic Director	Mandy Sunford
JH Girls Basketball	Kraig Nordahl
JH Boys Basketball	Kelly Downing
Head Golf	
Head Track	Kelly Downing
Asst. Track	Leann Brown/Chris Pippin
Asst Girls VB	Amber Erickson
JH Girls VB	Kelly Downing
BPA	Shyla Sunford
Pep Club	Heidi Pippin
Concessions	Kelly Downing/ Shyla Sunford
Annual	Amber Erickson
Band/Chorus	Chris Pippin
TSA	Dwight Freeman
Elementary Basketball	Casity Boucher
Academic Coach/NHS	Leah Molina
Student Council	Shyla Sunford
Administrative Assistant	Nicol Mavencamp
Fri/Sat School Supervision	Kraig Nordahl
Senior Class Advisor	Amber Erickson
Junior Class Advisor	Kelly Downing
Sophomore Class Advisor	Chris Pippin
Freshmen Class Advisor	Shyla Sunford
8 th Grade Class Advisor	Leah Molina
7 th Grade Class Advisor	Kraig Nordahl
6 th Grade Class Advisor	Kraig Nordahl

Was made by Jason Beil; seconded by Joey Newby and passed unanimously.

Approval of Second Semester Transportation Claims. A motion to approve the Second Semester Transportation Claims (TR-5 and TR- 6) was made by Jay Yeska; seconded by Joey Newby and passed unanimously.

Gas Allocation- A motion to split the gas allocation in half and transfer to the Elementary Flex Fund and High School Flex Fund was made by Jason Beil; seconded by Joey Newby and passed unanimously.

2023-2024 MHSA Dues- A motion to approve the 2023-2024 MHSA Dues was made by Jay Yeska; seconded by Jason Beil and passed unanimously.

Approve of SAM Renewal- A motion to approve the 2023-24 SAM renewal was made by Joey Newby; seconded by Jason Beil and passed unanimously.

Hire Summer Help- A motion to hire Jessa Erickson was made by Joey Newby; seconded by Jason Beil and passed unanimously.

Approval of Insurance Carrier(s). A motion to continue to use MUST as the health insurance carrier, DR. Administrator's as the dental and vision insurance carrier, and Pacific Source Administrators as the HRA Administrators was made by Jay Yeska; seconded by Joey Newby and passed unanimously.

Hire Assistant Cook- A motion to hire Carissa Weyrauch as the assistant cook for the 2023-24 School Year was made by Joey Newby; seconded by Jason Beil and passed unanimously.

Travel Request- A motion to accept the travel request of Heidi and Carissa to the Food Service Conference in Billings June 27-29th was made by Jason Beil; seconded by Joey Newby and passed unanimously.

Volleyball Camp- A motion to allow a volleyball camp to be held in the gym July 18-19 was made by Jason Beil; seconded by Jay Yeska and passed unanimously.

WIPFLI Audit- A motion to accept the 2021-22 Audit contract from WIPFLI was made by Jay Yeska; seconded by Joey Newby and passed unanimously.

Sick Leave Bank Donation- A motion to accept the donation of 22.25hrs to the certified sick leave bank was made by Joey Newby; seconded by Jason Beil and passed unanimously.

DISCUSSION

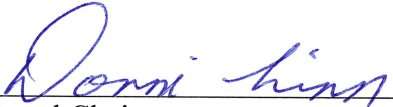
- Summer Project List
- Graduation Pictures will take place at 1:30 pm on May 20th.
- Retirement Reception for Barry, Elena, and Vicki will be held at the Rebar Saloon on Saturday, May 20th at 6:00pm.

SUPERINTENDENT'S REPORT

- 1.) JH District Track meet is tomorrow in Glasgow.
- 2.) Elementary Spring Concert/Awards is May 11th @ 2:15 pm.
- 3.) HS District Track meet is Saturday, May 13th in Glasgow.
- 4.) JH/HS will be taking a field trip to Havre on May 16th.
- 5.) Divisional Track is Thursday, May 18th in Lambert
- 6.) Graduation will be held on Saturday, May 20th at 2:00 pm in the lunchroom.
- 7.) Elementary Field Trip to Glasgow/FT Peck is on May 22.
- 8.) Last day of School is Wednesday, May 24th. The elementary track meet will be held that morning. We will dismiss at 12:30 pm.
- 9.) State Track is Friday/Saturday May 26 & 27 in Laurel.

ADJOURNMENT

As there was no other business to come before the board, a motion to adjourn at 8:43 p.m. was made by Jay Yeska; seconded by Jason Beil and passed unanimously.



Board Chairman



District Clerk