

**County of Phillips  
School District #12 A & B  
Saco MT 59261  
May 10, 2021  
Minutes of the Regular Board Meeting**

**CALL TO ORDER**

Chairman Donni Linn called the meeting to order at 7:46 p.m. in the school library. Trustees present were Donni Linn, Aaron Albus, Joey Newby, Jay Yeska, and Larry Ross Simpson. Administration present included Tanya Funk, Superintendent, Mandy Sunford, and Business Manager/District Clerk. Visitors present where Darlene Kolczak, Barry Malone, and Nicol Mavencamp.

**CONSENT AGENDA**

Minutes from the April 15, 2021 regular board meeting were read and claims were reviewed. A motion to approve the consent agenda, claims and student accounts was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.

**RE-ORGANIZATION OF BOARD**

Donni Linn, and Joey Newby where sworn in as the newly elected Trustee's by Darlene Kolczak.

Supt. Funk asked for nominations for Board Chairman. A motion to nominate Donni Linn as Board Chairman was made by Aaron Albus; seconded by Jay Yeska and passed unanimously.

Chairman Donni Linn asked for nominations for Vice Chair. A motion to nominate Jay Yeska as Vice Chairman was made by Aaron Albus; seconded by Joey Newby and passed unanimously.

Chairman Donni Linn asked for Trustees to serve on the Transportation Committee. Joey Newby was appointed to the Transportation Committee.

Chairman Donni Linn asked for Trustees to serve on the Housing Committee. Larry Ross Simpson was appointed to the Housing Committee.

Chairman Donni Linn asked for Trustees to serve on the Negotiation Committee. Larry Ross Simpson and Donni Linn were appointed to the Negotiation Committee.

Chairman Donni Linn asked for a Trustees to serve on the CO-OP Committee. Aaron Albus was appointed on the CO-OP committee.

A motion to appoint Mandy Sunford as District Clerk/Business Manager was made by Jay Yeska; seconded by Larry Ross Simpson and passed unanimously. The Certificate of Appointment of Clerk was executed by Darlene Kolczak.

**FINANCIAL INFORMATION.**

None.

**PUBLIC COMMENT**

None.

## **OLD BUSINESS.**

Policy Updates- A motion to approve the Required Policy updates after the 2<sup>nd</sup> reading was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously. Required Revision included policy numbers 1700, 3310, 3130, 5120P, 5232, 5228P, 5328P, 7720/7220F.

## **NEW BUSINESS**

Approval of Extra-Curricular Assignments. A motion to approve the following extra-curricular assignments as follows:

Head Girls Basketball	Amber Erickson
Athletic Director	Barry Malone
JH Girls Basketball	Kraig Nordahl
JH Boys Basketball	Kelly Downing
Head Golf	Elena Sudbrack
Head Track	Barry Malone
Asst. Track	Kelly Downing/Amber Erickson
Asst Girls VB	Amber Erickson
JH Girls VB	Kelly Downing
BPA	Chris Pippin
Pep Club	Shyla Sunford
Concessions	Kelly Downing/ Elena Sudbrack
Annual	Amber Erickson
Band/Chorus	Chris Pippin
TSA	Dwight Freeman
Elementary Basketball	Shyla Sunford
Academic Coach/NHS	Leah Molina
Student Council	Shyla Sunford
Administrative Assistant	Barry Malone
Fri/Sat School Supervision	Barry Malone
Senior Class Advisor	Amber Erickson
Junior Class Advisor	Kraig Nordahl
Sophomore Class Advisor	Elena Sudbrack
Freshmen Class Advisor	Kelly Downing
8 <sup>th</sup> Grade Class Advisor	Chris Pippin
7 <sup>th</sup> Grade Class Advisor	Shyla Sunford
6 <sup>th</sup> Grade Class Advisor	Barry Malone

Was made by Aaron Albus; seconded by Joey Newby and passed unanimously.

Approval of Second Semester Transportation Claims. A motion to approve the Second Semester Transportation Claims was made by Jay Yeska; seconded by Joey Newby and passed unanimously.

Gas Allocation- A motion to split the gas allocation in half and transfer to the Elementary Bus Deprecation Fund and High School Bus Depreciation Fund was made by Aaron Albus; seconded by Larry Ross Simpson and passed unanimously.

2021-2022 MHSA Dues- A motion to approve the 2021-2022 MHSA Dues was made by Joey Newby; seconded by Jay Yeska and passed unanimously.

2021-2022 Class Schedule- A motion to approve the 2021-2022 Class Schedule was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.

Hire Summer Help- A motion to hire Barry Malone shampoo carpets was made by Aaron Albus; seconded by Joey Newby and passed unanimously.

Purchase of Laptop- A motion to accept the quote of purchasing 40 new laptops from MTS was made Jay Yeska; seconded by Joey Newby and passed unanimously. The purchase will qualify for the ESSER 11 or 111 Grant.

Gym Light Update- A motion to accept the quote from Mattfeldt Electric to update the gym lights to LED was made by Aaron Albus; seconded by Larry Ross Simpson and passed unanimously.

Certified Sick Leave Request- A motion to accept the certified sick leave request from the sick leave bank was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.

Approval of Insurance Carrier(s). A motion to continue to use MUST as the health insurance carrier, DR. Administrator's as the dental and vision insurance carrier, and Pacific Source Administrators as the HRA Administrators was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.

2022 School Election- A motion to keep the school election at the Saco School was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.

Travel Request- A motion to accept the travel request of Vick and Charlene to the Food Service Conference in Great Falls June 23-30th and Gene and Margo to the Boilers School in Bainville June 15-18<sup>th</sup> was made by Aaron Albus; seconded by Larry Ross Simpson and passed unanimously.

1<sup>st</sup> Reading of Policy Updates- A 1<sup>st</sup> reading of policy updates where made on policy #'s- 3310,1310, 2100, 2050, 2410P, and 2221.

## DISCUSSION

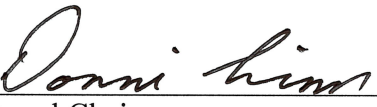
- Carol Forbes will be retiring. We will be advertising her position
- Summer Project List
- 2020-2021 Accreditation Status Report.

## SUPERINTENDENT'S REPORT

- 1.) JH District Track meet is Wednesday in Glasgow.
- 2.) Elementary Track meet is Thursday
- 3.) HS District Track meet is Saturday, May 15<sup>th</sup> in Wolf Point.
- 4.) 6-12 In-Music Concert is May 18<sup>th</sup> @ 2:30
- 5.) Divisional Track is Thursday, May 20<sup>th</sup> in Wolf Point
- 6.) Graduation will be held on Saturday, May 22<sup>nd</sup> at 1:00 pm
- 7.) Elementary Field Trip in Malta is Wed. May 26<sup>th</sup>.
- 8.) Last day of School is Thursday, May 27<sup>th</sup> at 12:30 pm
- 9.) State Track is Friday/Saturday May 28 & 29.

## ADJOURNMENT

As there was no other business to come before the board, a motion to adjourn at 9:16 p.m. was made by Aaron Albus; seconded by Jay Yeska and passed unanimously.

  
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Board Chairman

  
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District Clerk