

**County of Phillips  
School District #12 A & B  
Saco MT 59261  
May 14, 2019  
Minutes of the Regular Board Meeting**

**CALL TO ORDER**

Chairman Donni Linn called the meeting to order at 7:36 p.m. in the school board meeting room. Trustees present were Donni Linn, Aaron Albus, Joey Newby and Larry Ross Simpson. Administration present included Wade Sundby, Superintendent, Mandy Sunford, and Business Manager/District Clerk. Visitors present were Darlene Kolczak, and Nicol Mavencamp.

**CONSENT AGENDA**

Minutes from the April 09, 2019 regular board meeting were read and claims were reviewed. A motion to approve the consent agenda, claims and student accounts was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.

**RE-ORGANIZATION OF BOARD**

Larry Ross Simpson, and Joey Newby were sworn in as the newly elected Trustees by Darlene Kolczak.

Supt. Sundby asked for nominations for Board Chairman. A motion to nominate Donni Linn as Board Chairman was made by Joey Newby; seconded by Aaron Albus and passed unanimously.

Chairman Donni Linn asked for nominations for Vice Chair. A motion to nominate Jay Yeska as Vice Chairman was made by Aaron Albus; seconded by Larry Ross Simpson and passed unanimously.

Chairman Donni Linn asked for Trustees to serve on the Transportation Committee. Aaron Albus and Jay Yeska were appointed to the Transportation Committee.

Chairman Donni Linn asked for Trustees to serve on the Housing Committee. Larry Ross Simpson and Donni Linn were appointed to the Housing Committee.

Chairman Donni Linn asked for Trustees to serve on the Negotiation Committee. Larry Ross Simpson and Donni Linn were appointed to the Negotiation Committee.

Chairman Donni Linn asked for Trustees to serve on the CO-OP Committee. Aaron Albus was appointed on the CO-OP committee.

A motion to appoint Mandy Sunford as District Clerk/Business Manager was made by Larry Ross Simpson; seconded by Joey Newby and passed unanimously. The Certificate of Appointment of Clerk was executed by Darlene Kolczak.

**FINANCIAL INFORMATION.**

The High School Mill Levy Passed.

**PUBLIC COMMENT**

None.

TimeClock Plus- A motion to update our time clocks to TimeClock Plus was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.

## **DISCUSSION**

Summer Projects. -Stripping and waxing of doors

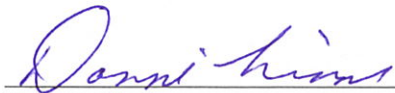
- New door on shop
- Fixing various rain gutters throughout the school building
- Finishing various projects from last year
- Cleaning and organizing of the car/suburban shed.
- Roof project

## **SUPERINTENDENT'S REPORT**

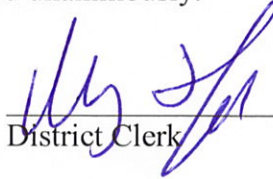
- 1.) I want to commend all of our staff that helped with MR. Marshall. Everything from making the all, to assisting in whatever way they could. We have a wonderful staff that are willing and able to help whenever and wherever needed.
- 2.) Graduation is this Saturday @ 2:00 pm.
- 3.) District Track meet was Saturday.
- 4.) We attended a distracted driving seminar in Glasgow today at the high school. Very good for our students.

## **ADJOURNMENT**

As there was no other business to come before the board, a motion to adjourn at 8:46 p.m. was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.



Board Chairman



District Clerk

## **OLD BUSINESS.**

Policy Updates- A motion to approve the Recommend Policy updates was made by Larry Ross Simpson; seconded by Joey Newby and passed unanimously. Recommended Revision where Policy numbers 1610 & 2410P, 1512F, 2600, 2600P, and 5120P

- A motion to approve the Required Policy updates was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously. Required Revision included policy numbers 1112, 1113, 1425, 1512, 1700, 2100, 2160, 2167, 2168, 3110, 3125, 3225, 4301, 4315, 4340, 4410, 5012, 5223, 5256, 8225, 8425 and 8425P.
- A motion to approve the Deleted Policy updates was made by Larry Ross Simpson; seconded by Joey Newby and passed unanimously. Deleted policy was 8425F.

## **NEW BUSINESS**

Approval of Extra-Curricular Assignments. A motion to approve the following extra-curricular assignments as follows:

Head Girls Basketball	Amber Erickson
Head Boys Basketball	Ralph Ellsworth
Athletic Director	Barry Malone/Tanya Funk
JH Girls Basketball	Kraig Nordahl
JH Boys Basketball	Kelly Downing
Annual	Amber Erickson
Band/Chorus	Chris Pippin
Academic Coach/NHS	Tanya Funk
Student Council	Amber Erickson
Administrative Assistant	Tanya Funk
Fri/Sat School Supervision	Barry Malone
Senior Class Advisor	Tanya Funk
Junior Class Advisor	Barry Malone
Sophomore Class Advisor	Amber Erickson
Freshmen Class Advisor	Kraig Nordahl
8 <sup>th</sup> Grade Class Advisor	Elena Sudbrack
7 <sup>th</sup> Grade Class Advisor	Kelly Downing
6 <sup>th</sup> Grade Class Advisor	Chris Pippin

Was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.

Approval of Second Semester Transportation Claims. A motion to approve the Second Semester Transportation Claims was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.

Approval of Insurance Carrier(s). A motion to continue to use Pacific Source as the health insurance carrier, Simple Dental and Simple Vision as the dental and vision insurance carrier, Principal Life as the life insurance carrier, and Pacific Source Administrators as the HRA Administrators was made by Larry Ross Simpson; seconded by Joey Newby and passed unanimously.

Gas Allocation- A motion to split the gas allocation in half and transfer to the Elementary Flex account and High School Flex account was made by Joey Newby; seconded by Larry Ross Simpson and passed unanimously.

MREA Dues- A motion to pay the MREA Membership Dues was made by Larry Ross Simpson; seconded by Joey Newby and passed unanimously.